

VOLUNTEER GRANTS 2023-24

HOW DO I APPLY?

Applying for a Volunteer Grant is a two-stage process:

1. Submission of “**Expression of Interest**” (EOI) to the Member for Longman.
2. Submission of “formal” application to Department of Social Services via the Community Grants Hub.

WHAT IS THE PROCESS?

1. Complete an Expression of Interest (form enclosed) and scan and email to Terry.Young.MP@aph.gov.au.

(Note total grant funding for distribution in each electorate totals \$66,225 but there is no limit in the number of grants for allocation).

EOI'S MUST BE RECEIVED BY THE ELECTORATE OFFICE NO LATER THAN FRIDAY 8TH SEPTEMBER 2023. EOI'S RECEIVED AFTER THIS DATE WILL NOT BE CONSIDERED

2. Expressions of Interest will be assessed by the Longman Volunteer Grants Committee (the Committee) between **13th- 19th September 2023**. The Committee is made up of a range of community members who assess EOI applications impartially.

Please note approval of your Expression of Interest by the Committee does not guarantee approval of your formal grant application. Your formal grant application will be assessed by the Department of Social Services.

3. Successful and Unsuccessful Expressions of Interest applications will be notified to each organisation between **3rd – 6th October 2023**.
4. Prior to **6th November 2023** you will be notified by our office if your EOI has been progressed to stage 2. The Department will then send invitations to successful EOI/nominated organisations to submit their “formal” applications for the 2023-2024 Volunteer Grant Round.
5. “Formal” applications close **24th November 2023**.

Formal Grant Applications can only be made via the link in the invitation the Department sends direct to your organisation. Please ensure the email you provide in the EOI stage 1 is an email that is regularly monitored.

6. November 2023 – March 2024 the Department will assess the “formal” grant applications.
7. April 2024 our office will advise the successful applicants.
8. April - May 2024 Grant agreements and money paid by Department.

Activity	Timeframe (cumulative)
Opening date for Expressions of Interest	From 25 July 2023
MP nominations due	28 September 2023
Organisations invited to apply for a Volunteer Grant	6 November 2023
Applications close	24 November 2023
Assessment of applications by the department	November 2023 to March 2024
Notification of outcomes to MPs to enable announcement of successful applicants	April 2024
Departmental notification to unsuccessful applicants	April 2024
Departmental issuing of grant agreements to successful applicants	April 2024
Payments issued to organisations	May 2024
Earliest start of grant activity	May 2024
End date of grant activity	30 June 2025